

**Phyllis J. Broughton , Ed.D.**  
**Teaching Assistant Professor**  
**Higher, Adult, & Counselor Education**  
**College of Education**  
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## **Academic Background**

Ed.D. North Carolina State University, Raleigh, NC, Adult and Community College Education (Curriculum & Instruction minor; Higher Education Leadership concentrate), 1998

MA.E.D. East Carolina University, Greenville, NC, Adult Education (Information Systems Management minor), 1990

BA Atlantic Christian College, Wilson, NC, English (Business Education minor), 1972

## **Memberships**

NC Adult Education Association, 2012-2014

## **WORK EXPERIENCE**

### **Academic Experience**

Adjunct Faculty, Chowan University (January, 2013 - Present). Teach Blended Course in Educational Psychology EDUC 300A.

Teaching Assistant Professor, East Carolina University (February, 2012 - Present).

Dean of Academic Affairs and Student Services, Martin Community College (January, 2002 - August, 2011). Retired.

Dept. Chair (Human Resources, Office Technology, Medical Office Technology), Pitt Community College, 1995-2001

### **Courses Taught**

#### **Courses taught, but not in the Schedule:** **Spring, 2012**

ADED 6550-601 - Leadership and Communication Skills in Education

#### **Fall, 2012**

ADED 6550-601 - Leadership and Communication Skills in Education

ADED 6590-601 - Multicultural Issues in Education

#### **Spring, 2013**

ADED 6550-601 - Leadership and Communication Skills in Education

ADED 6495-601 - Educational Program Evaluation

#### **Fall, 2013**

ADED 6550-601 - Leadership and Communication Skills in Education

ADED 6450-601 - Community, Junior, and Technical Colleges

## **INTELLECTUAL CONTRIBUTIONS:**

## **SERVICE:**

### **Service to the University**

#### **Department Assignments**

##### **Member:**

2013-2014: Search Committee for Fixed-Term, Full-Time Faculty in Adult Education Program

##### **Other Institutional Service Activities:**

2013-2014: Portfolio Committee for Spring 2013 MAED Graduates

2013-2014: Preparing syllabus for proposed Community College Leadership course (LDHE)

2013-2014: Attend HACE Departmental Meetings

2013-2014: Assisted in Adult Education MAED and CCI Certificate Outcomes - SACS-specific in TaskStream

2013-2014: Marketing Community College Instruction Certificate

2012-2013: Assisted at the ECU Marketing Booth at the NC Community College Conference, Raleigh

2012-2013: Attend HACE Monthly Meetings

2012-2013: Assisted Adult Education Program Coordinator with program review for Institutional Planning, Assessment, and Research (IPAR)

2012-2013: Substitute on Diversity Committee and Curriculum Committee, as needed

2012-2013: Represented Adult Education Department in December Graduation

2012-2013: Assist with reviewing MAED Adult Education and Community College Instruction Certificate Portfolios

#### **College Assignments**

##### **Member:**

2013-2014: COE Graduate Task Force for Admission, Retention, and Completion

2013-2014: COE Diversity Committee

2012-2013: COE Library Committee

#### **University Assignments**

##### **Other Institutional Service Activities:**

2013-2014: Hosted Table for Career Services Formal Business Dinner with Students

2013-2014: Served as Judge for Graduate Social Studies Research -7th Annual Research Creative Achievement Week (RCAW)

2013-2014: Lenoir Community College, Art and Sciences Advisory Committee representative

2013-2014: Volunteer with ECU Career Center with Career Day

2012-2013: Volunteer with ECU Career Center with Interview Techniques/Mock Interviews through Helping Individuals Reach Employment Destinations (HIRED)

2012-2013: Reviewed Six Graduate Programs for IPAR (Institutional Planning, Assessment, and Research)

#### **State-wide Assignments**

##### **Chair:**

2013-2014: Scholarship Committee of NC Adult Education Association

**Member:**

2013-2014: Board Member of NC Adult Education Association

**Thesis Assignments**

**Member:**

2013-2014: Thesis committee member for Ashleigh Howard, receiving an MA in Sociology with a Community College Teaching Practicum

## Service to the Community

**Civic Activity NOT Using Discip/Posn**

2013-2014: Public Affairs of Williamston,

2013-2014: Board Member of Hope Plantation Foundation Historical Society, Windsor, NC,

2013-2014: Board Member of NC State Employees Credit Union,

**Community Presentation NOT Using Discip/Posn**

2013-2014: Presented and Coordinated Administrative Office Professionals Luncheon - Williamston,

**Member of a Committee**

2012-2013: Board Member of NC State Employees Credit Union,

2012-2013: Public Affairs Committee, Williamston

2012-2013: Hope Foundation Historical Society, Windsor, NC,

**Other Community Service Activities**

2012-2013: Proctor Testing of Bank Modules for NCSECU, Williamston

2012-2013: Hosted Living History Day at Hope Plantation, Windsor, NC for 4th Graders

**Positions Held in Civic Organizations**

2013-2014: VP of The Woman's Club of Williamston,

2012-2013: VP of Woman's Club of Williamston,

**Speech / Presentation at a Community Meeting**

2012-2013: Developed and Presented Workshop for the Office Professionals Day in Williamston

## Faculty Development

**DE Professional Development**

2012-2013: DE Modules.

Greenville, North Carolina.

**ECU Distance Education Faculty Development**

2012-2013: Blackboard Gradebook Training.

Greenville, North Carolina.

**Instructional-Related Conference**

2012-2013: NC Adult Education Conference.

Greenville, North Carolina.

**Other Professional Development**

2013-2014: New Faculty Training -  
Greenville, North Carolina.  
2013-2014: SPOTS Replaces SOIS - Informational Session.  
Greenville, North Carolina.  
2012-2013: New Faculty Orientation.  
Greenville, North Carolina.  
2012-2013: Curriculum Development Workshop.  
Greenville, North Carolina.  
2012-2013: Global Academic Initiatives.  
Greenville, North Carolina.

### **Professional Seminars / Workshops**

2013-2014: ECU Veteran Student Support - Green Zone Training:  
Greenville, North Carolina.  
2013-2014: Program Evaluation Workshop with Drs. Zhang and Knight.  
Greenville, North Carolina.  
2012-2013: Writing Instruction Across the Disciplines.  
Greenville, North Carolina.  
2012-2013: Copyright Issues I and II: Copyright in the Classroom.  
Greenville, North Carolina.  
2012-2013: Sedona training.  
Greenville, North Carolina.

### **Research and Statistics Professional Development**

2012-2013: E-Pirate Training.  
Greenville, North Carolina.

### **Technology-Related Training**

2013-2014: Teaching with Technology.  
Greenville, North Carolina.  
2013-2014: Using Technology for Writing Feedback.  
Greenville, North Carolina.  
2013-2014: Managing Digital Images.  
Greenville, North Carolina.  
2012-2013: Blackboard Overview for Faculty Workshop.  
Greenville, North Carolina.  
2012-2013: Classroom Technology Workshop.  
Greenville, North Carolina.  
2012-2013: Tegrity Technology Training.  
Greenville, North Carolina.  
2012-2013: Introduction to College Teaching - Summer Workshop July 23-25.  
Greenville, North Carolina.  
2012-2013: Teaching with Technology.  
Greenville, North Carolina.  
2012-2013: WordPress Training.  
Greenville, North Carolina.  
2012-2013: Outlook Training.  
Greenville, North Carolina.

2012-2013: Computers - Basic Concepts for Win 7 & 8.  
Greenville, North Carolina.

2012-2013: BlackBoard 9.  
Greenville, North Carolina.

2012-2013: COE TaskStream Training. Greenville, North Carolina.

2012-2013: TracDat Training for Program Reviews (IPAR). Greenville, North Carolina.

## **Honors-Awards-Grants**

### **Award**

2007-2008: Outstanding Alumni of the College of Education, East Carolina University.

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**Last updated by member on 14-Jul-13 (10:59 AM)**