

Program Agreement

East Carolina University College of Education

Teacher Licensure Advanced Certificate Program Policy Statements

By accepting the offer to affiliate with ECU as your chosen Educator Preparation Program (EPP), you are confirming your understanding and acceptance of the policies and NCDPI licensure requirements.

- You must secure institutional admission via ECU Admissions for the respective term. A link will be provided in the program acceptance letter and email that you receive after obtaining prior approval from ECU College of Education Office of Alternative Licensure.
- ECU College of Education Office of Alternative Licensure will sign your Residency License (RL) Form once you have been registered for coursework by your academic advisor.
- Candidates should not be dually enrolled in an education graduate degree leading to advanced licensure. The Residency License is a provisional license and is not considered a clear teaching license to be eligible for advanced licensure preparation.
- You will be registered each term by your academic advisor, who will support you as you progress through the program. As a courtesy, registration is automated for the cohort and based upon the term under which you apply. **You are responsible for officially withdrawing from coursework should you not be able to participate in a given semester.** If your intentions change or tuition is unpaid, you are required to inform your academic advisor via ECU email.
- You are responsible for activating your ECU student accounts and checking your student email regularly. If you are unable to access your ECU student accounts, you are responsible for working with ECU's IT Help Desk for support.
- You are a member of a cohort and are expected to follow the sequence of classes as outlined by the plan of study provided to you via email when you are admitted by ECU College of Education Office of Alternative Licensure. **If you deviate from the cohort, it is possible that you will not be able to complete the requirements before the expiration date of your Year 3 Residency License.**
- You must have a GPA of 2.7 or higher on your degree conferred transcript to apply to the Teacher Licensure: Advanced Certificate program. Candidates must maintain a 3.0 (grade of B) or higher through the program. Failure to meet GPA expectations may result in program dismissal. Candidates who earn a grade of F in any Teacher Licensure Advanced (Graduate) Certificate course will **no longer be eligible** to continue the graduate license preparation track. A minimum 3.0 GPA is required for certificate completion.
- For a recommendation to clear the Residency license, candidates are **required to successfully complete edTPA, licensure exam(s), and coursework.** Candidates who do not earn passing scores on edTPA and/or licensure exams will be required to remediate. ECU cannot offer an educator preparation program recommendation without successful completion of all requirements.
- It is the responsibility of program candidates to fund edTPA evaluation and licensure exam testing attempts.
- As a teacher candidate in the program, you will be responsible for following expectations for ethical and professional behavior to the profession. Please review the [ECU Dispositions Rubric](#) that is the expectations of our candidates to follow. Other offenses or conduct that causes the candidate's character or fitness for the teaching profession to be questioned, such as but not limited to, inappropriate use of social media to display inappropriate or illegal personal behaviors; inappropriate comments or pictures about the clinical placement site, any PK-12 students, administration, or faculty; unauthorized posts about or pictures of, any PK-12 students; inappropriate physical contact or contact by phone, text, email, or social media apps of minors or PK-12 students; derogatory or character defaming posts of others, etc. may be grounds for dismissal from the program.

Refer to the NC Professional Teaching Standard (Appendix 11); the Technical Standards for Admission to, and Progression in Educator Preparation at ECU (Appendix 12); and the Code of Ethics for North Carolina Teachers (Appendix 13) in the [ECU Educator Preparation Handbook \(Apple Book\)](#).

Violations of professional disposition expectations may result in removal from the program and disaffiliation for the purposes of fulfilling licensure requirements.

- **ECU may share information related to your program standing with the LEA of which you are employed.** Any change in your employing LEA and/or teaching assignment must be reported to your academic advisor via ECU email within 10 days.
- While ECU College of Education Office of Alternative Licensure and other university resources provide supplementary assistance, it is the candidate's responsibility to fulfill all requirements of licensure clearance set forth by NC DPI, including testing and service requirements.

Name (Print): _____

Signature: _____ **Date:** _____

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East Carolina University College of Education
Teacher Licensure Certificate Academic Program Regulations

To be recommended for licensure and awarded a Teacher Licensure Advanced Certificate from East Carolina University's College of Education, candidates must meet the following academic requirements and adhere to program policies.

1. GPA Requirement for Certificate Completion

- Candidates must earn a **minimum cumulative GPA of 3.0** upon completion of the Graduate Residency Certificate program to be awarded the graduate certificate. (Graduate school academic policy)

2. Academic Standing and Program Warning

- Candidates whose cumulative GPA falls below 3.0 at any point during the program will receive a **program warning**.
- Academic performance will be reviewed each semester to determine continued eligibility for enrollment in the program.

3. Course Grade Policies

- **Grade of F:**
 - Candidates who earn a grade of F in any Teacher Licensure Advanced (Graduate) Certificate course will **no longer be eligible** to continue the graduate license preparation track. Candidates will be advised to apply to the **Teacher Licensure Undergraduate Residency Certificate Program**. Previously completed graduate coursework (grade of C or better) can be applied toward the undergraduate certificate.
- **Grade of C:**
 - A grade of C in any Teacher Licensure Advanced (Graduate) Certificate course results in a **program warning**.
 - After earning a grade of C, the candidate must achieve a **minimum cumulative GPA of 3.0** by the end of the following semester to remain in good standing.
 - If the candidate does not achieve a 3.0 within one semester, they will **no longer be eligible for the Teacher Licensure Advanced Certificate (graduate level) program** and will be advised to apply to the **Teacher Licensure Undergraduate Residency Certificate Program**.
 - Passing credits (C or better) from completed Teacher Licensure Graduate Certificate courses may be transferred to the Teacher Licensure Undergraduate Certificate.

4. Licensure Recommendation

- Candidates that earn the advanced certificate (GPA above 3.0 and complete all required coursework) and complete all required state license exams will be eligible for license recommendation.
- Candidates that are not eligible to earn the graduate certificate due to a cumulative GPA lower than 3.0, but have a minimum of cumulative GPA of 2.7 (no rounding), have completed all graduate certificate coursework with a C or better, and have completed all examination requirements can request an exemption from the Office of Educator Preparation for licensure recommendation by coursework completion.
- Candidates that do not meet the requirements above will not be eligible for license recommendation. Candidates will be required to retake coursework or take additional remedial coursework.

Name (Print): _____

Signature: _____ Date: _____